



Goldfields Environmental Management Group
Minutes for Annual General Meeting
14:00pm, Friday 20 October 2017
KBULG Learning Centre, Karlkurla Park, Kalgoorlie

1. Attendees

Yvonne Hynes (NSR), Allen Qin (SIGM), Lorinda Hunt (SIGM), Jarrad Donald (SIGM), Kristy Bodycoat (Norlisk), Tari Pawlyk (NGF), Sheree Blechynden (NGF), Shari Vodden (EVN), Clare Ryall (Black Apple), Dean Caporn (SIGM), Jennifer Jackson (DBCA – P&W), David Pickles (DBCA – P&W), Alex Dent (Anglo), Kellie Carter (NGF), Wayne Astill (NGF), Jim Williams (Botanica)

Apologies Belinda Bastow (Integrate), Elina Vourenmaa (Talis), Jeff Yates, Eren Reid (NVS), Andrea Reid (NVS)

It is noted that the quorum of 20 members were not present. It was agreed to hold the meeting but that another meeting be convened in accordance with the constitution in 14 days time. That meeting doesn't need a quorum and they will be asked to consider ratifying these minutes.

2. Minutes of previous meeting

Accepted Yvonne Hynes, Seconded Dean Caporn

3. President's Report (Jim Williams)

- On 'off' year with no major GEMG conference.
- Have undertaken a number of sponsorship opportunities including Sandhill Dunnart, Kalgoorlie Community Garden, Malleefowl National Coordinator, Simon Cheriman and the Wedgetail eagles, Assistance for the education building at KBULG. It is recommended that the committee look at its sponsorship guidelines and our internal processes in 2017.
- Our secretary Helen Chernoff left to go to Indonesia and Wayne Astill has stepped into the secretary role for the last two months.
- This is the second year of a Perth based component to the committee. It is difficult with communications but rewarding.
- Christmas party this year is 1 December for Kalgoorlie and 15 December for Perth coupled with a 30year reunion.
- Thank you to the outgoing committee. Highlights to those thinking about joining that we need assistance as it is a conference year and there will be a significant amount of work to do.

4. Treasurer's Report

- Andrea Reid provided an audit report for the period 2016/17 undertaken by Pat Leighton FCA. The report determined that the financial report provides a fair assessment of the position of the GEMG.
- The balance as of 30 June 2017 was \$211,444 with income during the year of \$1,529 and expenses of \$27,252.

Accepted by Clare Ryall and Seconded Dean Caporn.

5. Dissolution of Committee/Nominations for new committee

- The president stood down and the 2016/17 committee was dissolved.
- As Jim Williams indicated he didn't want to be nominated again he read out and chaired the nomination process.
- New committee was elected:
 - Wayne Astill, President
 - Lorinda Hunt, Vice President
 - Andrea Reid, Treasurer
 - Kirsty Bodycoat, Secretary
 - Belinda Bastow, committee member
 - Clare Ryall, committee member
 - Kellie Carter, committee member
 - Dylan Martini, committee member
 - Jennifer Jackson and David Pickles, shared committee membership
- Jim Williams as immediate outgoing president is invited to remain on the committee as per constitution item 9.2.2.
- A number of GEMG members expressed interest in attending meetings to determine if they would be interested in being on the committee next year or to assist as required.
- The four executive committee members would be nominated as signatures on the bank account and at least two 'signatures' will be required for all transactions.
- New committee accepted positions and Jim Williams continued to chair meeting.

6. General Business

- Wayne Astill presented the draft re-write of the GEMG constitution that will be voted on in May 2018 and sought early feedback on the changes proposed. Comments from the floor included (where appropriate reference is made to the numbers in the draft constitution):
 - Item 2.5. References Item 7.5 which doesn't exist.
 - Item 5.3.1. Members felt that there should be a general acceptance of all applications to join the GEMG, but perhaps an ability to refuse membership of those whose membership is inconsistent with the objectives of the group.
 - Item 7.2. Recommend that rather than \$20 it be 'a reasonable fee as determined by the management committee'
 - Item 9.2. Is the 'no more than nine (9) members' something that comes from the model constitution. Can we increase it to eleven (11) or thirteen (13)?
 - Section 9. Should the approval/ rejection of funding applications be mentioned in this section? It is implied in Section 13 but perhaps the Management Committee should be explicitly expected to decide upon or make recommendations on funding applications.
 - Section 9. Should this section state the quorum needed for the Management Committee, especially for any votes involving finances?
 - Section 12. Do we need to allow other methods of voting on matters in all meetings. Postal, survey monkey, etc?
 - Item 12.6.3. Check with lawyer, but is there a minimum notice period in the model constitution. With members around the whole state recommend that we have at least 14 days' notice.
 - Item 13.1. Should we allow payments other than by 'cheque', Item 13.2 is the key making sure that two Office Bearers authorise the payment.
 - Item 13.7. Is the answer to the comment 1 July to 30 June?

- Item 13.8. Is the answer to the question? Members of the management committee can be reimbursed for expenses of the committee on presentation of a tax invoice and when authorised via a Management Committee meeting.

7. Next meeting :

- TBA (proposed October 2018). The feedback from the group is that the Professional Development day worked well in getting people together but there was still insufficient staying to get a quorum. Last year worked better when combined with the Christmas Party.

Meeting close 1500